

## Aaron Stevenson

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**From:** Aaron Stevenson <police@eternalvigilance.net>  
**Sent:** Sunday, December 10, 2023 1:36 PM  
**To:** 'RECottrell@vuu.edu'  
**Subject:** RE: FOIA request for records

The Virginia Freedom of Information Act requires a response to a request for public records within five working days. Virginia Code §2.2-3704(B). I have received no response from you. Your response is now overdue. Please respond immediately.

- Aaron Stevenson

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**From:** Aaron Stevenson <police@eternalvigilance.net>  
**Sent:** Sunday, November 26, 2023 6:01 PM  
**To:** 'RECottrell@vuu.edu' <RECottrell@vuu.edu>  
**Subject:** FOIA request for records

Pursuant to the Virginia Freedom of Information Act (Virginia Code §2.2-3700 et seq.), I request the policy manual of the Virginia Union University Police Department.

If the requested records exist in electronic form, I ask that they be supplied in that format to this e-mail address. I ask that all fees for this request be waived, because the disclosure of the requested information is in the public interest and will contribute significantly to the public's understanding of a law enforcement organization. If you intend to impose any fees, I ask that you supply a cost estimate prior to the production of any records.

Sincerely,  
Aaron Stevenson  
Vinton, VA