

## Aaron Stevenson

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**From:** McCoy, Dave <dmccoy2@richmond.edu>  
**Sent:** Monday, December 11, 2023 8:34 AM  
**To:** Aaron Stevenson  
**Subject:** RE: FOIA request for records

Good Morning,

URPD is a private state certified campus police department not established under 9.1-101. As a campus police department, URPD does have a statutory obligation to disclose certain criminal incident information, but the source of that obligation is Virginia Code §23.1-817, not FOIA. That statute requires campus police departments to permit any citizen of the Commonwealth of the Virginia, currently registered student of the University, or parent of a registered student to inspect and copy criminal incident information. The statute provides that the criminal incident information shall include “(i) the date, time, and general location of the alleged crime; (ii) a general description of injuries suffered or property damaged or stolen; and (iii) the name and address of any individual arrested as a result of felonies committed against persons or property or misdemeanors involving assault, battery, or moral turpitude reported to the campus police, except where disclosure is prohibited by law.”

Respectfully,

Dave McCoy

David M. McCoy  
University of Richmond  
Associate VP of Public Safety and Chief of Police  
490 Westhampton Way  
University of Richmond, VA 23173  
(804) 289-8718  
[dmccoy2@richmond.edu](mailto:dmccoy2@richmond.edu)



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**From:** Aaron Stevenson <police@eternalvigilance.net>  
**Sent:** Sunday, December 10, 2023 1:36 PM  
**To:** McCoy, Dave <dmccoy2@richmond.edu>  
**Subject:** RE: FOIA request for records

**External Email:** Use caution in opening links, attachments, and buying gift cards.

The Virginia Freedom of Information Act requires a response to a request for public records within five working days. Virginia Code §2.2-3704(B). I have received no response from you. Your response is now overdue. Please respond immediately.

- Aaron Stevenson

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**From:** Aaron Stevenson <[police@eternalvigilance.net](mailto:police@eternalvigilance.net)>  
**Sent:** Sunday, November 26, 2023 6:00 PM  
**To:** 'dmccoy2@richmond.edu' <[dmccoy2@richmond.edu](mailto:dmccoy2@richmond.edu)>  
**Subject:** FOIA request for records

Pursuant to the Virginia Freedom of Information Act (Virginia Code §2.2-3700 et seq.), I request the policy manual of the University of Richmond Police Department.

If the requested records exist in electronic form, I ask that they be supplied in that format to this e-mail address. I ask that all fees for this request be waived, because the disclosure of the requested information is in the public interest and will contribute significantly to the public's understanding of a law enforcement organization. If you intend to impose any fees, I ask that you supply a cost estimate prior to the production of any records.

Sincerely,  
Aaron Stevenson  
Vinton, VA