

## Aaron Stevenson

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**From:** Police Department, Liberty University <LUPD@liberty.edu>  
**Sent:** Monday, December 11, 2023 11:32 AM  
**To:** police@eternalvigilance.net  
**Subject:** FOIA request for records

**Importance:** High

Good morning,

Mr. Stevenson, in your email you stated Va. Code. § 2.2-3704(B) of the Virginia Freedom of Information Act (VFOIA) requires Liberty University to release Liberty University Police Department's policy manual. VFOIA applies only to public bodies and public records. Liberty University is a private institution of higher education and thus it is not subject to VFOIA. Therefore, Liberty declines to provide the requested records.

Thank you,

**Liberty University Police Dept**

(434) 582-7641  
(434) 592-3911 - Emergency

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UNIVERSITY

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**From:** Aaron Stevenson <[police@eternalvigilance.net](mailto:police@eternalvigilance.net)>  
**Sent:** Sunday, December 10, 2023 1:35 PM  
**To:** Police Department, Liberty University <[LUPD@liberty.edu](mailto:LUPD@liberty.edu)>  
**Subject:** [External] RE: FOIA request for records

You don't often get email from [police@eternalvigilance.net](mailto:police@eternalvigilance.net). [Learn why this is important](#)

[ EXTERNAL EMAIL: Do not click any links or open attachments unless you know the sender and trust the content. ]

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The Virginia Freedom of Information Act requires a response to a request for public records within five working days. Virginia Code §2.2-3704(B). I have received no response from you. Your response is now overdue. Please respond immediately.

- Aaron Stevenson

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**From:** Aaron Stevenson <[police@eternalvigilance.net](mailto:police@eternalvigilance.net)>  
**Sent:** Sunday, November 26, 2023 5:54 PM

**To:** 'lupd@liberty.edu' <[lupd@liberty.edu](mailto:lupd@liberty.edu)>

**Subject:** FOIA request for records

Pursuant to the Virginia Freedom of Information Act (Virginia Code §2.2-3700 et seq.), I request the policy manual of the Liberty University Police Department.

If the requested records exist in electronic form, I ask that they be supplied in that format to this e-mail address. I ask that all fees for this request be waived, because the disclosure of the requested information is in the public interest and will contribute significantly to the public's understanding of a law enforcement organization. If you intend to impose any fees, I ask that you supply a cost estimate prior to the production of any records.

Sincerely,  
Aaron Stevenson  
Vinton, VA